

Resources and Fire & Rescue Overview and Scrutiny Committee

17 March 2016

Work Programme 2015/16

Recommendations

That the Resources and Fire and Rescue Services Overview and Scrutiny Committee:

- 1) Agrees the updated 2015/16 Work Programme and makes any additional comments or changes, as required; and
- 2) Notes the scheduled future meeting dates.

1.0 Work Programme

- 1.1 At the Council meeting held on 24th September 2015, the remit of the Corporate Services Overview and Scrutiny Committee was changed to include Fire and Rescue Service and Libraries, and the name of the committee was changed to *Resources and Fire and Rescue Overview and Scrutiny Committee*.

OSC	Remit	Strategic Director	PFH's
Resources & Fire & Rescue (includes Fire & Rescue and Libraries)	Fire & rescue, budget, medium term financial plan, corporate business plan, planning and performance arrangements, finance, property, information technology, facilities management, workforce strategy and development, law and governance, libraries, customer service and communications	Resources Chief Fire Officer	Deputy Leader Community Safety Customers

1.2 The updated Work Programme for 2015/16 is attached at Appendix A and will show the committee what items have been considered and what is still outstanding. Members' attention is drawn in particular to the items currently on the Forward Plan for the 18 May 2016 meeting.

2.0 Briefing Notes

2.1 A number of briefing notes have been provided or scheduled to be provided to the committee during 2015/16 as listed in Appendix A.

3.0 Dates of Future Meetings

3.1 Future meetings of the Committee have been scheduled for 2pm on the following dates:

- 18 May 2016
- 13 July 2016
- 15 September 2016

Background papers

None

Appendices:

Appendix A – Work Programme 2015/16

	Name	Contact details
Report Author	Helen Barnsley	helenbarnsley@warwickshire.gov.uk 01926 412323
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**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2015/16 – 17 March 2016**

Appendix A

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan decisions	Report which includes Forward Plan decisions relevant to the remit of the Committee – Paul Williams	N/A	* Standing item for every meeting
One Organisational Plan	To receive performance information on a quarterly basis, relevant to the remit of the committee.	N/A	*Standing item for every meeting.
Project Management and Major Projects	Report to explain the process adopted across WCC when managing projects including those that are large scale - Josephine Millar	N/A	17 March 2016
One Organisation Plan	Quarterly Progress report.	3 December 2015	17 March 2016
Update on the development of the Multi-Agency Safeguarding Hub (MASH) in Warwickshire	A report noting the progress of the MASH and a recommendation for a further report in 6 months' time following the implementation of the MASH	N/A	17 March 2016
Infrastructure Funding	A report noting the current position relating to developer contributions.	N/A	17 March 2016
Peer Review Integrated Action Plan	This report details the progress made on the recommendations contained within the Integrated Peer Review Action Plan. It will provide Cabinet with quarter 3 updates and an expected year end position on these recommendations on 14th April 2016	N/A	18 May 2016
Fire and Rescue Service – changes to Governance arrangements	A report to explain the impact on the Fire and Rescue service of it coming under the Home Office and proposals for Fire and Rescue to come under the strategic control of the Police and Crime Commissioner	N/A	18 May 2016
Libraries, Community Buildings and Peppercorn Rents	The impact of the withdrawal of peppercorn rents and the ability of providing community services from libraries and other community buildings.	Information on Peppercorn rents was received July 2015.	Early 2017 to review effectiveness of new property disposal protocols (March 2016)

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Appendix A

Reports Recently Received by the Committee

Item	Report detail	Date of last report
Warwickshire Local Welfare Scheme	A report to update members on the Warwickshire Local Welfare Scheme and its implementation.	21 January 2016
Consultation and Engagement	A report that explains to members the County Council's approach to consultation and engagement	21 January 2016
Treasury Management	A report that updates the committee on Treasury Management	21 January 2016
WCC IT Systems – Fit for Purpose	At their work programme event in July 2015 the Corporate Services O&S committee requested a report about WCC's IT system , whether they are fit for purpose and capable of sharing information across different services – this report has been written to satisfy that request.	21 January 2016
A report on the operation performance of Warwickshire Fire and Rescue Service	A report that summarises Warwickshire Fire and Rescue performance against key incident categories in comparison to the other 45 English Fire and Rescue services.	21 January 2016
Absence, Health & Safety and Welfare	A report that updates the committee on performance information in relation to employee sickness absence health safety and wellbeing.	21 January 2016
Future Reporting of the One Organisation Plan	A report that proposed new ways of reporting progress on the delivery of the OOP – Elizabeth Abbott	3 December 2015
2015/16 One Organisational Plan – Quarter 2	Consideration of the areas of the One Organisational Plan relevant to the remit of the Committee and progress on the delivery of the plan – Tricia Morrison	3 December 2015
Integrated Peer Review Action Plan: Quarterly Progress Report	A Mid-Year Progress Report on the Delivery of the Integrated Peer Review Action Plan – Elizabeth Abbott	3 December 2015
Customer Journey	A report that asked the committee to note and comment on the progress made to date with the Corporate Customer Journey Programme and Customer Feedback – Kushal Birla	3 December 2015
HR and Property Rationalisation	A joint report from HR and Property on the continuing evolution and delivery of the PRP – Steve Smith/Sue Evans	3 December 2015
WFRS: A report on the operational impact of the revised response standards	A report setting out revised response standards that explained their implications for service delivery – Rob Moyney	3 December 2015

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Appendix A

Briefing Notes - Produced

Item	Briefing Note detail	Date requested	Date circulated
Warwickshire Local Welfare Scheme	Update from the Localities and Partnerships Team on the development of affordable credit solutions	21 January 2016	11 February 2016
WCC IT Systems	IT map showing how different IT Systems communicate with each other and partner agencies	21 January 2016	26 February 2016
Fire and Rescue Service	Briefing note to be provided setting out geographical distribution of fires and other incidents	21 January 2016	18 February 2016
Absence Report	Note to committee on absence levels at Warwick District Council	21 January 2016	2 March 2016

Briefing Notes – Awaited

Item	Briefing Note detail	Date requested	Date circulated
Warwickshire Local Welfare Scheme	Up to date figures on take up of Warwickshire Local Welfare scheme by District.	21 January 2016	18 May 2016